



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

PLUMBING INSPECTION FIELD OPERATIONS MGR

Job Number: 20000812

Job Code: 32520V161016

Job Group: 3200 - PERSONAL SAFETY AND BUILDING INSP

Job Established: 05/16/1999

Job Revised: 10/16/2016

Grade: 16 Salary (MIN - MID):

\$21,870-\$28,972 - Hourly

\$3,553.88-\$4,707.96 - 37.5 Hr. Monthly Salary

\$3,790.80-\$5,021.82 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Manages and oversees field operations in the administration of the statewide plumbing inspection program; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

NONE

EXPERIENCE:

Must have eight years experience as a journeyman or master plumber plus four years experience as a state plumbing inspector.

Substitute EDUCATION for EXPERIENCE:

NONE

Substitute EXPERIENCE for EDUCATION:

NONE

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

Must hold a valid journeyman or master plumber license in Kentucky at the time of appointment <http://www.lrc.state.ky.us/KRS/318-00/CHAPTER.HTM> <http://www.dhbc.ky.gov/plb/> Must maintain any required licensure(s), certification(s), or other credentials for the length of employment in this classification. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s) or other credentials.

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Supervises region supervisors and support staff of field branch. Evaluates region supervisors and support staff of field branch. Assists in the supervision and direction of all plumbing inspectors statewide. Investigates violations of the plumbing law and regulations. Checks weekly reports of region supervisors as well as the number of plumbing construction permits issued. Assists in the examination of applicants for certificates of registration as master and journeyman plumbers. Coordinates the modular building program. Oversees the collection and deposit of fees as specified in the state plumbing law. Instructs region supervisors in changes in the plumbing code, rules or regulations, and also furnishes such information to plumbing contractors in the state. Investigates complaints and activities of field staff when needed. May consult with other departments of state government, other divisions of the department and local health departments on problems of plumbing, water supply and waste disposal in homes, semi-public and public buildings, and industrial establishments. May review plans of plumbing, water supply and sewage disposal in new installations or alterations in food manufacturing establishments and in public and semi-public buildings.

UNIQUE PHYSICAL REQUIREMENTS:

Ability to drive, climb, crawl, jump trenches, stoop and bend.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Primarily office work with occasional travel to assist region supervisors in relief of plumbing inspectors or to conduct investigations. Weather is performed in all types of weather conditions.

ADDITIONAL REQUIREMENTS:

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.